

Duvall Library Board
Duvall Library Rose Room
Monday, April 28, 2008

The meeting was called to order at 6:00 p.m. by Chair, Paige Denison.
Present: Library Board members Don Barden, Alan Butler, Paige Denison,
Denny Redman and Karen Wallin
Laura Boyes, KCLS / Duvall
Joe Lee Davidson, DCC/Friends of the Library
Carol Ladwig, River Current News

Old Business

The Board reviewed and approved the minutes of 3/24/08.

Status update on the new facility: There is nothing new to report as KCLS is waiting for the City to complete the required procedures. The City reports that all is on track and the process will be completed soon.

Advisory Boards Gathering: Don, Denny and Karen plan to attend the event on 5/14/08 at the Kingsgate Library.

New Business

Library Updates and Needs – Laura Boyes:

It was noted that Erin Avery's name was misspelled in the March minutes. Apologies noted.

Board members again expressed their appreciation for the KCLS publications, *Insight* and the *KCLS Book Alert*.

Drawing from the Director's Report, Laura mentioned that Bill Ptacek had visited the Duvall Library Board meeting in March. Discussion included the implementation of a formal agreement with Washington Holding. The City is working on their parts of the process as well.

Laura attended the Friends Day at the Covington Library.

The closing of the Carnation Library has been delayed until the City of Carnation issues the building permit. This in turn, has delayed the initiation of extended hours in Duvall until the building permit process is complete.

A vacated position in Woodinville has been filled by Jennifer Carter, a Children's Librarian. She will now be working 20 hours in Carnation (Duvall during closure) and 20 hours in Woodinville. Other vacant hours will be filled in by other staff.

Story times will continue as usual in May, but will move into the Summer Reading programs in June. A teen writing contest and the Teen Coffee House will be held in May. Summer Reading sign-ups will begin in June.

Paige reported on a discussion with Mr. David Mauk of the Rotary Foundation of Duvall. The Mauk family endows a library in Maine. The Duvall Rotary Foundation is interested in the possibility of making a gift to the new library. In response to board members questions, Paige mentioned that there is not yet a Foundation mission statement ,funding criteria or acceptance guidelines. The Rotary mission of service to others will no doubt govern the nature of the Foundation's work. Any gift would only augment what would ordinarily be done by KCLS.

Board members inquired as to how gifts are received for the Library. Laura will research the role of the KCLS Foundation in receiving gifts. She mentioned that groups can donate to the Duvall Library, but she will identify components of the process. She will also get in touch with Mr. Mauk with the above information. Advisory Board members need to be clear as to how this can be done within the KCLS framework.

The next KCLS Board of Trustee's meeting is Tuesday, 4/29/08 at the Service Center. No Advisory Board members are planning to attend.

The Grand Opening of the Fall City Library is on Saturday, 5/3/08 at 10 a.m.

Duvall Civic Club / Friends of the Library Report – Joe Lee Davidson:

The annual plant sale is scheduled for 5/10, 10-4 and they can use additional help. Don and Paige will be cashiering. The Club needs more plants and art vendors.

General Discussion:

Last meeting, Cari Hornbein and Will Ibershof spoke about how long the sidewalks will be closed during the street renovation. Expected information from Doreen Booth of the City on plans for any closures was unavailable. Paige will secure this information and pass it along with the minutes.

The May Board meeting is scheduled for Memorial Day, 5/26. After discussion, the group decided to meet in spite of the absence of Don and Laura. Paige will get the Library keys from the City for the meeting.

Paige suggested that the Board schedule a special work session to revamp the Library Advisory Board goals. The Board agreed that a special work session would be appropriate. All members are to review the mission and goals to review our role and our interaction with various publics. The work session is scheduled for Monday, May 19, 6 p.m. in the Library proper.

The meeting was adjourned at 6:40 p.m.

Respectfully submitted, Karen Wallin

Mission Statement of Duvall Library Board (revised 5/22/06)

Ensure free and equal access to books and material for the enlightenment and pleasure of the community. Support the library's mission to create and maintain an enthusiasm for reading and to promote the use of its collections and online sources of information and materials.

Underlying Principles:

- Advise KCLS on the interests and concerns of the City of Duvall.
- Advise the City Council on the status, needs and performance of the Duvall Library.
- Serve as a forum for community input on library issues.
- Support reading and literacy. Ensure unencumbered access to books, reference materials and computers to all patrons.
- Support and protect the constitutional rights for privacy and the communication and expression of ideas by all.

Goals for 2006-2007

- Retain the library in the core downtown Duvall area.
- Ensure community input and involvement in the design of the new library.
- Strive for a new 8,000 square foot library with a substantial increase in the current space for books and reference materials to meet the needs of the community's growing population.
- Advocate for adequate low-visibility parking. Ensure safe and convenient pedestrian, vehicular, and transit access to the library.
- Strive for standardized hours of operation.
- Retain in the new library, the user-friendly and intimate atmosphere of the current library.
- Ensure sufficient areas for research, study, children's programs and other community activities and further ensure that these areas are designed to minimize noise and interruptions.
- Ensure that the new library contains space that reflects and celebrates the cultural and historical heritage of Duvall.